




**SPECIAL MUNICIPAL MEASURE ELECTION**  
**JUNE 7, 2011**  
**(E.C. §§ 9200 et seq., 10002, 10400 et seq.)**

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Please call (951) 486-7200 if you have any questions or comments or visit our website at [www.voteinfo.net](http://www.voteinfo.net). Thank you.

DATE	PERSON RESPONSIBLE	DESCRIPTION
March 11 (88)	City Council	<p><i>LAST DAY TO REQUEST CONSOLIDATION (E.C. §§ 10400, 10402, 10403)</i></p> <p>The Governing body must file a resolution with the Registrar of Voters no later than this date. Registrar of Voters will forward the resolution to the Board of Supervisors. The resolution calling the election must be adopted at the same time as the resolution requesting consolidation.</p>
March 11 (88)	City Clerk	<p><i>ORDINANCE/MEASURE (E.C. §§ 9222, 9223, 13247)</i></p> <p>Last day for a copy of the ordinance or measure to be submitted to the Registrar of Voters if a measure is to be included on the ballot. A copy shall be made available to any voter. The statement of all measures submitted to the voters shall be abbreviated on the ballot. The statement shall contain not more than 75 words for each measure to be voted on.</p>
March 11 (88)	City Council	<p><i>BOUNDARY CHANGES (E.C. § 12262)</i></p> <p>Last day boundary changes may be made for this election.</p>
March 11 (88)	City Clerk	<p><i>PUBLISH NOTICE OF ELECTION (E.C. § 12111; G.C. §§ 6060, 6061)</i></p> <p>The City Clerk shall publish a notice of election as soon as possible pursuant to section 12111 of the California Elections Code. A synopsis of the measure(s) shall be included in the publication. Government Code § 6061 requires the notice to be published once. The last day to submit arguments to the City Clerk should also be included in the notice.</p>
March 11 (88)	City Clerk	<p><i>LAST DATE TO SUBMIT TAX-RATE STATEMENT (Applies to bond measures only) (E.C. § 9400 et seq.)</i></p> <p>In connection with a bond issue specified in E.C. § 9400, a statement shall be mailed to the voters with the sample ballot for the bond election.</p>
March 16 (83)	City Council	<p><i>LAST DAY TO WITHDRAW MEASURE (E.C. § 9605)</i></p> <p>Whenever a legislative body has ordered that a measure be submitted to the voters of any jurisdiction at an election, the order of election shall not be amended or withdrawn after this date.</p>

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DATE	PERSON RESPONSIBLE	DESCRIPTION
March 21 (78) (or 14 days from the calling of election)	City Attorney / City Clerk	<p><i>IMPARTIAL ANALYSIS OF MEASURE (E.C. § 9280)</i></p> <p>The governing body may direct the City Clerk to transmit a copy of the measure to the City Attorney. Suggested date for City Attorney to prepare and submit analysis of measure showing the effect it will have on the existing law, etc., if so directed by the governing body. The analysis shall be printed in the ballot pamphlet preceding the arguments. The impartial analysis shall not exceed 500 words. In the event the entire text of the measure is not printed on the ballot or in the voter information portion of the sample ballot, there shall be immediately below the impartial analysis a statement notifying voters that they may obtain a copy of the ordinance or measure by calling the City Clerk's office and requesting one.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 9295)</i>            There will be a 10 day exam period from March 22 thru March 31.</p>
March 21 (78) (or 14 days from the calling of election)	Proponents / Opponents / City Clerk	<p><i>LAST DAY TO FILE ARGUMENTS (E.C. §§ 9282, 9283, 9286)</i></p> <p>Last day to file arguments with the City Clerk regarding any measure to be on the ballot. Arguments shall not exceed 300 words and shall be accompanied by a Statement of Authors form. No more than five authors may sign the statement. City Clerk to forward a file copy of the arguments to the Registrar of Voters.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 9295)</i>            There will be a 10 day exam period from March 22 thru March 31.</p>
March 31 (68) (or 10 days from the primary argument deadline)	Proponents / Opponents / City Clerk	<p><i>LAST DAY TO FILE REBUTTALS TO ARGUMENTS (E.C. § 9285)</i></p> <p>Last day for authors of primary arguments to file rebuttals to arguments with the City Clerk. Rebuttals are limited to 250 words.</p> <p>NOTE: Rebuttals only apply when the legislative body has adopted provisions pursuant to E.C. § 9285.</p> <p> <i>PUBLIC EXAM PERIOD (E.C. § 9295)</i>            There will be a 10 day exam period from April 1 thru April 10.</p>
April 12 (56)	Registrar of Voters	<p><i>ORDER PRINTING OF ELECTION MATERIAL (E.C. § 9295)</i></p> <p>Suggested date to prepare copy for printer and order ballots.</p>





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DATE	PERSON RESPONSIBLE	DESCRIPTION
April 24 – April 28 (44 - 40)	Committees / City Clerk	<p><i>FILING PERIOD FOR FIRST PRE-ELECTION CAMPAIGN DISCLOSURE STATEMENT (G.C. §§ 84200.5, 84200.8)</i></p> <p>Filing period for 1<sup>st</sup> pre-election campaign statement covers transactions through April 23. Statements must be sent by personal delivery or first class mail.</p>
April 25 (43)	Registrar of Voters	<p><i>SATELLITE LOCATION PRESS RELEASE (E.C. § 3018)</i></p> <p>Notice of satellite locations shall be made by the elections official by the issuance of a general news release, issued not later than 14 days prior to voting at the satellite location, except that in a county with a declared emergency or disaster, notice shall be made not later than 48 hours prior to voting at the satellite location. The news release shall set forth the following information:</p> <ul style="list-style-type: none"> <li> The satellite location or locations.</li> <li> The dates and hours the satellite location or locations will be open.</li> <li> A telephone number that voters may use to obtain information regarding vote-by-mail ballots and the satellite locations.</li> </ul>
April 28 – May 28 (40 -10)	Registrar of Voters	<p><i>MAIL SAMPLE BALLOTS AND OTHER ELECTION MATERIALS TO VOTERS (E.C. §§ 9223, 9280 et seq., 13303; G.C. § 57148)</i></p> <p>Between these dates the Registrar of Voters shall mail a sample ballot to each voter, who is registered at least 29 days prior to the election.</p>
May 9 (29)	Registrar of Voters	<p><i>MAILED BALLOT PRECINCTS (E.C. §§ 3005, 3010, 3017, 3018, 3020)</i></p> <p>Approximate date to mail notices to voters in mailed ballot precincts, send official ballot and election material. Mail ballot precincts have less than 250 voters.</p>
May 9 – May 31 (29 - 7)	Registrar of Voters	<p><i>VOTE-BY-MAIL VOTER BALLOT APPLICATIONS (E.C. §§ 3001, 3006, 3021, 3200)</i></p> <p>Applications for vote-by-mail ballots may be made in person or by mail during this time frame.</p>
May 9 (29)	Registrar of Voters	<p><i>PRECINCTS, POLLING PLACES &amp; ELECTION OFFICERS (E.C. §§ 12280 et seq., 12300 et seq.)</i></p> <p>Last day for Registrar of Voters to establish polling places and appoint election officers for this election. Immediately following appointment, the Registrar shall mail appointment notices to election officers.</p>
May 9 – May 28 (29 – 10)	Registrar of Voters	<p><i>PUBLISH POLLING PLACES &amp; CENTRAL COUNTING PLACE (E.C. §§ 12105, 12109)</i></p> <p>Suggested date to publish polling places. The notice will include the hours that the polls will be open and a Notice of Central Counting Place.</p>

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May 22 – May 26 (16 – 12)	Committees / City Clerk	<i>FILING PERIOD FOR SECOND PRE-ELECTION CAMPAIGN DISCLOSURE STATEMENT (G.C. §§ 84200.5, 84200.8)</i>  Filing period for 2 <sup>nd</sup> pre-election campaign statement covers transactions through May 21. Statements must be sent by personal delivery or guaranteed overnight service.
May 23 (15)	Registrar of Voters	<i>CLOSE OF REGISTRATION (E.C. §§ 2106 &amp; 2107)</i>  Last day to register or transfer registration for this election.
May 23 (15)	Registrar of Voters	<i>COLLECTION CENTERS PUBLIC NOTICE (E.C. § 15260)</i>  In establishing a collection center, the elections official may designate a group of precincts which the center shall serve and this designation shall be available for public inspection no later than 15 days before the election.
May 23 (15)	Registrar of Voters	<i>VOTE-BY-MAIL PROCESSING PUBLIC NOTICE (E.C. § 15104)</i>  The elections official shall notify vote-by-mail voter observers and the public at least 48 hours in advance of the dates, times, and places where vote-by-mail ballots will be processed and counted.
May 24 – May 31 (14 – 7)	Registrar of Voters	<i>POST ELECTION OFFICERS &amp; POLLING PLACES (E.C. § 12105.5)</i>  Not less than one week before the election, the elections official shall post a list of all current polling places and a list of election officers appointed by the 15 <sup>th</sup> day before the election. The elections official shall post this list in his or her office and on his or her Web site. The list shall remain posted for 30 days after completion of the canvass.
May 26 (12)	Registrar of Voters	<i>PROCESS BALLOTS (E.C. § 15101 et. seq.)</i>  When ballots are to be counted by computer, the Registrar of Voters may begin processing ballots 7 business days prior to the election. No count may be made until after the polls close on election day.
May 30 (8)	Registrar of Voters	<i>LIST OF VOTERS AND POLLING PLACE INFORMATION</i>  Approximate date that Registrar of Voters will provide list of voters to City Clerk with polling place information.
May 31 (7)	Registrar of Voters	<i>LOGIC AND ACCURACY TESTING (E.C. § 15000)</i>  No later than seven days prior to any election, the elections official shall conduct a test or series of tests to ensure that every device used to tabulate ballots accurately records each vote.
June 3 (4)	Registrar of Voters	<i>MANUAL TALLY PUBLIC NOTICE (E.C. § 15360)</i>  The manual tally shall be a public process, with the official conducting the election providing at least a five day public notice of the time and place of the manual tally and of the time and place of the selection of the precincts to be tallied prior to conducting the tally and selection.

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June 7		<p><i>ELECTION DAY</i></p> <p>The polls will be open from 7:00 a.m. and will close at 8:00 p.m. Vote-by-Mail ballots may be turned in, before the polls close, at any polling place in the jurisdiction.</p>
June 9 (+2)	Registrar of Voters	<p><i>CANVASS ELECTION RETURNS (E.C. §§ 10260 et seq., 15301 et seq.)</i></p> <p>Registrar of Voters shall commence the official canvass on this day.</p>
June 10 – June 22 +(3 -15)	Registrar of Voters	<p><i>ONE PERCENT MANUAL TALLY (E.C. § 15360)</i></p> <p>During the Official Canvass the Elections Official shall conduct a public manual tally in 1 percent of the precincts chosen at random by the elections official.</p>
July 5 (+28)	City Clerk / City Council	<p><i>STATEMENT OF RESULTS (E.C. §§ 10262, 10263, 15372)</i></p> <p>No later than this date, the Registrar of Voters will certify the election results. As soon as the canvass is completed, the Registrar of Voters shall send a statement of the results of the election to the City Clerk.</p> <p>The statement shall show:</p> <ul style="list-style-type: none"> <li> The whole number of votes cast in the City.</li> <li> The measures voted upon.</li> <li> The number of votes given at each precinct for and against each measure.</li> </ul>
July 5 (+28)	Registrar of Voters	<p><i>POST ELECTION OFFICERS &amp; POLLING PLACES (E.C. § 12105.5)</i></p> <p>Not later than 28 days after the election, the elections official shall post an updated list of polling places and election officers that actually served on election day. The elections official shall post this list in his or her office and on his or her Web site. The list shall remain posted for 30 days after completion of the canvass.</p>
July 7 (+30)	Registrar of Voters	<p><i>COST OF ELECTION</i></p> <p>Approximate date to send invoice to jurisdiction for cost of election.</p>
July 1 – July 31	Committees / City Clerk	<p><i>FILING PERIOD FOR SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENT (G.C. § 84200)</i></p> <p>Statement covers transactions through July 30. Statements must be sent by personal delivery or first class mail.</p>

**Note: Whenever a date prescribed by law falls on a weekend or holiday, such act may be performed on the next business day (E.C. § 15; G.C. §§ 6700, 6701)**