

# Riverside County Employee



## Election Officer Program



"Serve your community, help deliver democracy,  
and make money doing it"

**Employees are allowed to work at the Vote Centers  
without forfeiting salary or leave time!**

If you're interested in being an Election Officer, please call the Registrar of Voters Office at **(951) 486-7341**,  
toll free at **(877) 663-9906**, or visit our website at [www.voteinfo.net](http://www.voteinfo.net) for more information

### Election Officer Expectations

- Attend training to serve at a Vote Center for the Election (If the employee does not work Election Day, training compensation will be forfeited)
- Work the full Election Day, as well as the three days prior to Election Day (Saturday, Sunday, and Monday)
- Serve the voting public with patience, understanding, and excellent customer service
- Receive your full county/city/state salary and benefits
- Receive Election Officer compensation (\$20 per hour worked)
- Assist with Vote Center setup
- Greet and Process Voters
- Instruct voters how to correctly mark ballots and on the use of the Accessible Voting Unit and Ballot Scanner
- Account for and returning all ballots and election materials to the Registrar of Voters office immediately after the close of the Vote Center

Join us by completing the information below and return by email to [rovpolls@rivco.org](mailto:rovpolls@rivco.org)

OR by fax to (951) 486-7320

<b>Please Print</b>	
First Name: _____	Last Name: _____
Job Title: _____	Employee ID#: _____
Home Address: _____	City: _____ Zip: _____
Home Phone # (____) _____	Work Phone # (____) _____ (ext) _____
Email: _____@_____	Department: _____
Supervisor Print Name: _____	Supervisor Signature: _____
I authorize this staff member to participate in the: _____ <b>Yes</b> <b>No</b>	

In addition to English, I am also fluent in:

**Spanish**   **Korean**   **Vietnamese**   **Chinese**   **Tagalog**   **American Sign Language (ASL)**

**Other** \_\_\_\_\_

I am able to lift 30lbs. (Note: All lifting is to be done by two people): **Yes** **No**

**Questions? Call (951) 486-7341 or (877) 663-9906 (toll free) or by email:  
[rovpolls@rivco.org](mailto:rovpolls@rivco.org)**

<b>Office use only</b>			
ID#: _____	Assigned Location: _____	Out of county resident:	Yes   No
Home Precinct: _____	Position: Election Officer		