
ART TINOCO
Registrar of Voters



MATTHEW CEBALLOS
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

Voting Accessibility Advisory Committee (VAAC)
Meeting Minutes
April 25, 2024 | 10:00 a.m.

Members:

Larry Smith, Chair
Miguel Borquez, Vice Chair
Gabriel Taylor, Committee Member
John Kopp, Committee Member
Patty Nunez, Committee Member

Guests:

Stephanie Roseen, Deputy City Clerk, City of Menifee
Cristal McDonald, City Clerk, City of Murrieta

Registrar of Voters Staff:

Art Tinoco, Registrar of Voters
Matthew Ceballos, Assistant Registrar of Voters
Alice Kim, Chief Deputy Registrar of Voters
Leticia Vargas, Chief Deputy Registrar of Voters
Elizabeth Florer, Department Public Information Officer I
Alma Del Carmen, Administrative Services Analyst I
Horacio Vargas, Elections Coordinator's Assistant
Carmen Mora, Elections Technician III

Meeting Commenced at 10:00 a.m.

ART TINOCO
Registrar of Voters



MATTHEW CEBALLOS
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

I. Welcome/Introductions

Introductions were made of the following staff: Registrar Art Tinoco and Committee Chair Larry Smith. Following staff introductions, attendees of the meeting made introductions.

II. Approval of January 25, 2024 VAAC Minutes

John Kopp made a motion to accept the January 25, 2024 VAAC minutes; Gabriel Taylor seconded. The January 25, 2024 VAAC minutes were accepted.

III. Recap of the March 5, 2024 Presidential Primary Election

Miguel Borquez shared important dates and details of the March 5, 2024 Presidential Primary Election.

a. County Voter Information Guide/Vote-by-Mail Ballots (VBM)

County Voter Information Guides started to be mailed to all registered voters on January 25th in English and Spanish. Pursuant to Elections Code 3001, Vote-by-Mail Ballots started to be mailed out on February 5th. Over 1.3 million Vote-by-Mail Ballots were mailed out to voters. Pursuant to Elections Code 3105 (b)(1), military and overseas Vote-by-Mail Ballots were mailed no later than 45 days prior to the election.

b. Ballot Drop-Off Sites/Vote Centers

A total of 107 ballot drop-off locations, including city clerk offices, opened on February 5th, the same day Vote-by-Mail Ballots were first mailed out to voters.

The Registrar of Voters office opened as a Vote Center on February 5th, opening 29 days before election day. There were 17 Vote Centers open for

ART TINOCO
Registrar of Voters



MATTHEW CEBALLOS
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

11-days, from February 24th through March 5th. An additional 131 Vote Centers opened on March 2nd. There was a total of 148 Vote Centers open for 4-days, from March 2nd through March 5th.

c. Vote Center Services

Each Vote Center was staffed by a minimum of 2 Leads and 8 election officers. For this March 5, 2024 Presidential Primary Election, the Registrar of Voters office hired approximately 1,500 election officers and 300 Vote Center Leads to work at the Vote Centers.

Curbside voting was available at all Vote Centers. 8 voters requested curbside voting or curbside assistance. Each curbside voter had the option of a paper ballot or using the Accessible Voting Unit.

The Registrar of Voters office secured Avantpage Interpreting Services. This is the first election that we implemented these new interpreting services. Interpreter services were available to voters at all Vote Centers in Spanish, Chinese, Korean, Tagalog, Vietnamese, and American Sign Language. If a voter needed ASL or interpreter services, for a language that was not available onsite, the Vote Center Leads called a number to secure an ASL or language interpreter that participated in a group video call between the voter, the Vote Center Lead, and the interpreter.

At the Vote Centers, 105 voters required assistance. 19 voters used the Remote Accessible Vote-by-Mail (RAVBM) system to vote.

Prior to the election, the Registrar of Voters office surveyed Vote Centers to determine which sites required mitigation. For this election, there were 120 Vote Centers that required mitigation.

d. Election Results Overview

The County of Riverside had over 1.3 million active registered voters for the

ART TINOCO
Registrar of Voters



MATTHEW CEBALLOS
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

March 5, 2024 Presidential Primary Election. Starting on Election Day, up through the day of certification, the Registrar of Voters posted 29 Election Results Updates on the Registrar of Voters website. The County of Riverside had a 30.84% Voter Turnout, with a total of 409,269 ballots counted. The Registrar of Voters certified the March 5, 2024 Presidential Primary Election on April 4, 2024.

Gabriel Taylor asked if any voters did emergency ballot requests for the March 5, 2024 Presidential Primary Election. Matthew Ceballos shared that the Registrar of Voters office only received 2 inquiries for applications for emergency ballots. However, those applications were never returned. No emergency ballots were received. Mr. Smith shared that with the availability for voters to do same day registration at the Vote Centers, there has been a decrease in the need for emergency ballots.

**IV. June 4, 2024 Temecula Valley Unified School District,
Trustee Area 4, Special Recall Election**

Mr. Borquez shared some important dates for the upcoming June 4, 2024 Temecula Valley Unified School District, Trustee Area 4, Special Recall Election. Logic and Accuracy Testing will be conducted on May 1st at 10:00 a.m. at the Registrar of Voters office. The Election Observer Panel Orientation will be held on May 2nd at 11:00 a.m. via Zoom. The last day to register to vote for this election is May 20th. Conditional Voter Registration will be offered at all Vote Centers for voters who wish to register to vote after the close of registration.

Mr. Borquez shared that there are approximately 21,663 registered voters for the June 4, 2024 Temecula Valley Unified School District, Trustee Area 4, Special Recall Election. County Voter Information Guides, in both English and Spanish, will be mailed to all registered voters on April 25th. The Registrar of Voters office open as an official Vote Center on May 6th. There will be 1 Vote Center open for 11-days, from May 25th through June 4th. An additional 2 Vote Centers will open on June 1st. There will be a total of 4 Vote

ART TINOCO
Registrar of Voters



MATTHEW CEBALLOS
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

Centers open for 4-days, from June 1st through June 4th. Three ballot drop-off locations will open on May 6th.

V. Discussion on Timeline of the Planning Process for November 5, 2024 General Election

Mr. Borquez shared that the Registrar of Voters office will begin the planning of the November 5, 2024 General Election with conducting surveys and research on potential sites for Vote Centers and ballot drop-off locations. Staff from the Registrar of Voters office will be attending accessibility training on April 30th to prepare for conducting site surveys.

County Voter Information Guides will be mailed to all registered voters on September 26th in both English and Spanish. Vote-by Mail Ballots will start to be mailed on October 7th. Ballots for military and overseas voters will be mailed no later than 45 days prior to the election.

John Kopp asked when the Registrar of Voters office will post the election calendar for the November 5, 2024 General Election. Art Tinoco confirmed that the calendar is in the final stages of review and will be posted within two weeks. Ms. Flores shared that the Nomination Period begins on July 15th and ends on August 9th.

VI. Comments from Committee Members and or Public

Mr. Kopp asked for an overview of the signage available at Vote Centers informing voters of curbside voting and assistance availability, and if there were any deficiencies found with the signage.

Larry Smith shared that each Vote Center is provided a curbside voting sign for one of the accessible parking spots in the parking lot. It has been discovered in the past that the doorbell that is on the signage sometimes does not ring. The Registrar of Voters office is currently working on new signage for the upcoming election. The new signage will be larger, there will

ART TINOCO
Registrar of Voters



MATTHEW CEBALLOS
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

be more than one at each Vote Center, and it will have a phone number that voters can call to let the Registrar of Voters office know that they need assistance. Staff at the Registrar of Voters office will call the Vote Center Leads to inform them that there is a voter outside that needs curbside assistance. The voter will not need to get out of their vehicle.

Mr. Kopp asked that an update on curbside signage be added as an item to the next VAAC Agenda.

Art Tinoco shared that a main goal of the Registrar of Voters office is efficiency and transparency, making sure that there are various ways for community members to ask questions. For the March 5, 2024 Presidential Primary Election, for the first time, the Registrar of Voters office had a media tour and an election observer tour, inviting media to the public Logic and Accuracy Testing. A Public Information Officer was also hired to assist the department in answering all questions from constituents and media.

Mr. Tinoco shared that Phase I of the Registrar of Voters office renovation was finished and invites all VAAC members to visit and tour the new office layout. Phase II of renovations is currently underway and will be finished by the end of August 2024. Phase II includes installing cameras throughout the office and livestreaming that video on the Registrar of Voters website. This will allow constituents to observe all processes from the any location.

Mr. Tinoco shared that the department had secured federal funding that will be used to provide the most accessibility to Vote Centers as possible. Larry confirmed that it is approximately \$158,820.41. Registrar of Voters staff are currently discussing ideas on how to increase accessibility and what equipment to purchase.

John Kopp shared that his experience with the Registrar of Voters has always been positive. Gabriel Taylor also expressed his appreciation for the Registrar of Voters always being open and receptive to comments. Mr. Taylor invited all VAAC members to participate on his presentations of

ART TINOCO
Registrar of Voters



MATTHEW CEBALLOS
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

“Train-the-Trainer” that informs Vote Center Leads on best practices for assisting voters who have a disability.

Alice Kim invites VAAC members to let us know if there are any community events they would like the Registrar of Voters to participate in. Mr. Tinoco shared that his goal is to bring onboard an Elections Outreach Coordinator to assist in managing outreach events. Currently, a dedicated team of staff are working on coordinating and attending outreach events.

No additional discussion, announcements, or comments were made from committee members or the public.

VII. Adjournment

Meeting adjourned at 10:40 a.m.

The next meeting is scheduled for July 25, 2024.